



**Worthington Country Club Charitable Foundation
Meeting Minutes
May 8, 2024**

Opening

- Meeting in the Somerset Room of the Clubhouse (and on Zoom) was called to order by President, Gayle Landen Greene, at 2:31 p.m. EDST.

Present (Quorum Established)

- Foundation Directors: Gayle Landen Greene, Tom Lebretore, Carolyn Luomala, Amy Newell, Joanne Riccardi, and Judy Williams Morrow

Absent

- Coral Rice and Suzie Crews

Guests

- n/a

Meeting Notice

- Notice of the meeting was sent in advance (posted on the website and bulletin board).

Approval of Agenda

- A motion by Joanne Riccardi and second by Amy Newell to approve the May 8, 2024, agenda carried unanimously.

Approval of Minutes

- A motion by Judy Williams Morrow and second by Amy Newell to approve the April 11, 2024, minutes carried unanimously.

Treasurer's Report

- Judy Williams Morrow shared that the current bank balance is \$12,761.48.
- Queen of Hearts
 - Winnings to date: \$700
 - Total deposits to date: \$3,755
- Bingo
 - Bank deposits total to date: \$1,017
 - Last deposit on 4/2/24: \$284.00
 - The rollover paid \$958 to Monique Saunders after she signed the W9.
 - Bingo reserve in the bank: \$134
- Eagles FORE FGCU collections approximate \$2945 this year.



- Annual Board Member contributions to date for 2024: \$600
 - Tom Lebretoire paid his contribution in cash at the meeting.
 - Coral's contribution is outstanding, but she will be able to pay from her Charitable Foundation when the 501(c)(3) has been approved.
 - Suzie Crews submitted her request to her Donor Charitable Trust Account and is waiting for the check.
- Treasurer Judy Williams Morrow paid the \$600 filing fee for the IRS Form 1023 on May 3, 2024.
 - A motion by Joanne Riccardi and second by Carolyn Luomala reimburse Judy for the \$600 carried unanimously.
 - The Board unanimously approved the \$43 filing fee to the State of Florida for the Amendment to the Foundation's Articles of Incorporation, showing Article VIII that states all monies will be distributed to 501(c)(3) organizations if the Foundation were dissolved.
- Fun Fest monies collected to date: \$1400.
 - Tom reported that some Bridge players wanted their money refunded when the events were canceled.

Old Business

- **Queen of Hearts**
 - The season's last drawing will be on Friday, May 9, at 6:30 PM.
 - In the future, the Foundation will no longer sell tickets at lunch on Wednesdays or Thursdays. A motion by Joanne Riccardi and second by Judy Williams Morrow to determine days for ticket sales will happen in the Fall before sales begin in October.
- **Bingo**
 - A Bingo Spreadsheet with dates, names, and paid-out amounts totaling \$2,223 for the season maintained by Tom Lebretoire. This is from a "Bingo Winners" Excel Worksheet furnished by Tom Hughes.
 - Bingo will resume on the first Monday of November (11/4/24).
- **Eagles FORE FGCU**
 - The check will be presented to PGA Golf Management of Florida Gulf Coast University in early June.
 - A motion by Joanne Riccardi and second by Amy Newell to raise the contribution to PGA Golf Management to the nearest \$5 or \$50 carried unanimously.
- **Amending the WCCCF's Articles of Incorporation with the Florida Department of State**
 - No news on the re-submitted Articles of Incorporation.
 - The Foundation had to resubmit the Articles because the original electronic filing with the State of Florida did not show what the Foundation would do with its assets if it were dissolved, which is Article VIII. The electronic filing only goes to Article VIII with a statement that is not the Foundation's Article VIII.
- **Extension for Filing Tax Form 1120**
 - Gayle Landen Greene filed for an extension of Tax Form 1120 as discussed in the 4/11/24 meeting.
 - Coral sought professional advice from her accountant regarding questions about IRS Forms 1120, 4868, and 7004 so that we were confident about which form to file.



- Coral also asked her accountant for advice regarding which form to file for the Foundation's 2023 taxes.
- Both Coral and Gayle will take responsibility for ensuring the 2023 taxes are paid by 10/15/24.
- **Directors & Officers Liability Insurance**

Gayle Landen Greene submitted an application for Directors & Officers liability insurance to Liz Rivero on 5/7/2024.

 - Subsequently, Liz Rivero of Five County Insurance requested a quote from her Underwriter for the D&O insurance.
 - The Board should know the actual cost of the insurance by the June Board meeting.
- **Policy Reminder for Board**
 - The Board must pre-approve what appears or does not appear on Websites, Facebook, and Instagram, emails to Members, and general public notices or information on venues that use the Worthington Country Club Charitable Foundation's name.
 - Our 501(c)(3) status has not yet been granted or promised. We should hear from the IRS in 180 days regarding our status. This should be before the Folds of Honor Golf Tournament on 11/11/24.
 - The ramifications are significant if the Foundation's tax status is misrepresented in any communications. The Foundation cannot say that the Folds of Honor donations are tax deductible until our tax-exempt status is granted in writing from the IRS.
 - A motion by Joanne Riccardi and second by Carolyn Luomala for the Foundation to decline the Folds of Honor Committee's request to solicit Worthington members' assistance in securing donations for tournament stating the donations were tax deductible carried unanimously.
- **Fun Fest**
 - Numerous WCC members have requested the Foundation's Board to publish an article about Fun Fest stating the winners, amount of money raised, and how the money will be spent.
 - Tom Lebretoire told the Board that he met with Michelle and Flor about creating a Facebook Page and Instagram account with the 300+ pictures taken during Fun Fest.
 - The Board discussed appropriate controls for both Facebook and Instagram.
 - Tom indicated that finding a name for these sites was difficult.
 - There have been numerous uses of the name Worthington.
 - Facebook's name is Charity Worthington (1/1/1991)
 - Instagram's name is WCC Charitable Foundation
 - The Foundation's Facebook and Instagram pages will be announced to WCC members by email, and members will find that it is similar to Worthington Country Club's sites.

New Business

- **Folds of Honor**
 - Sharon Ripplinger communicated with Coral Rice to discuss making golf towels with the Foundation's and the Folds of Honor's logos.
 - Coral advised Sharon that there needed to be a written release from the Folds of Honor to use their logo.



- The Foundation Board wanted to know more about the quantity, cost, and number of towels to be embroidered with the two logos before it approved using the Foundation's logo.

- **Website**

- Amy Newell presented two basic concepts that Bryant Walker developed for a simple website.
- Amy will be the primary Board contact for the website and will work with Bryant to develop it.

Next Meeting

- The next meeting is Wednesday, June 12, 2024, at 3:30 p.m. EST in the Somerset Room plus Zoom.

Q&A

- None

Adjournment

- A motion by Amy Newell and a second by Judy Williams Morrow to adjourn carried unanimously at 4:21 p.m. EST.

Minutes submitted by Gayle Landen Greene and Judy Williams Morrow